

THAKEHAM PRIMARY SCHOOL  
Rock Road  
Storrington  
West Sussex  
RH20 3AA

Headteacher: Mrs S. Norton  
Tel: 01903 740176

email: [office@thakehamps.co.uk](mailto:office@thakehamps.co.uk)

web: <http://www.thakehamps.co.uk>

## *'Small School, Big Opportunities, Great Achievements'*

Friday 22<sup>nd</sup> October 2021

Dear Parents/Carers,

### **Election of Parent Governors School**

Sadly, we did not have any nominations for the Parent Governor role and so am writing to you to ask you once again whether you may be able to consider this voluntary role at our school, especially as you would be joining at an exciting new chapter of the school's journey.

The term of office for a governor is four years, and as Cheryl Stockwell has now completed her term of office we are looking for another parent to join our Governing Body who will be equally committed to the continued success of our school.

If you are interested in standing for election as a Parent Governor of the school, please complete the enclosed nomination form, ensuring that you obtain the signature of two parents/legal guardians who support your nomination and return in a sealed envelope to the school office marked 'FAO Mrs Norton.' You must also include a brief election statement. If one or more nominations are received, I shall send all parents/carers voting papers, which will include the candidates' election statements. In the event of a ballot, votes will be counted at a time mutually agreed with all candidates, and each candidate or his authorised representative may attend the count. I shall arrange for all parents to be notified of the result.

Please see below an extract from the Regulations concerning the qualifications and disqualification connected with the office of governor, which you should read carefully:

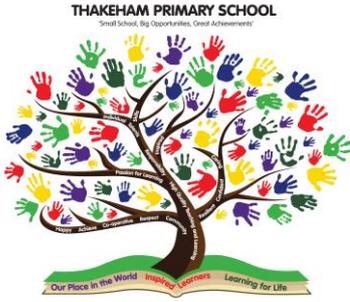
"A person may not be considered for election if they:

- are an elected member of the Local Authority;
- work at the school for more than 500 hours in a school year at the time of election."

Being a Parent Governor provides an exciting opportunity to work together as a team to provide support and challenge for the school. The role enables you to "see behind the scenes" and take part in the continued development of the school in a strategic way, focusing on improvement and providing the best education for the children.

The commitment to the role includes attendance at a minimum of 1 Full Governing Body 1 committee meeting each term, though there are further occasions when additional Full Governing Body meetings are required throughout the year at times linked to budget and other matters. All governors hold a link role e.g. curriculum, safeguarding, health and safety etc and are also linked to an aspect of the School Strategic Development Plan. These require the governor to attend pre-arranged visits to see certain aspects of the school in action and meet with relevant staff members. Please see the FAQ sheet





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attached.

If you have an interest in education, would like to be involved with the school and have skills to offer, we would welcome your nomination as parent governor. If you would like to know more about the role, please contact the school office who will put you in touch with our Link Training Governor, Gina Webb.

**Closing date for Parent Governor nominations is Monday 8<sup>th</sup> November 2021.**

Please see our website for further details of our Governing Body  
<https://www.thakehamps.co.uk/web/governors/218436>

Detailed information can be found in the most recent copy of the Governance Handbook:  
[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/925104/Governance\\_Handbook\\_FINAL.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/925104/Governance_Handbook_FINAL.pdf)

If you have any queries about them or about the procedure, I shall be pleased to answer them. All elected parent governors are required to complete an enhanced criminal record application (DBS) within 21 days of their election.

Yours sincerely,

Mrs S. Norton  
Headteacher

