

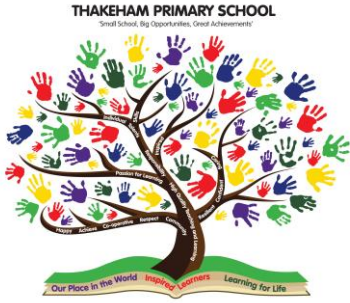
THAKEHAM PRIMARY SCHOOL
 Rock Road
 Storrington
 West Sussex
 RH20 3AA
 Headteacher: Mrs S. Norton
 Tel: 01903 740176
 email: office@thakehamps.co.uk
 web: <http://www.thakehamps.co.uk>

'Small School, Big Opportunities, Great Achievements'

Person Specification – Higher Level Teaching Assistant (HLTA)

CRITERIA	QUALITIES
Qualifications and experience	<ul style="list-style-type: none"> Meet HLTA standards or equivalent qualification or experience (or willingness to work towards a qualification if not already held)
	<ul style="list-style-type: none"> GCSEs at grades 9 to 4 (A* to C) including English and maths
	<ul style="list-style-type: none"> Experience of working with children (especially KS2) for a minimum of two years
	<ul style="list-style-type: none"> Experience of planning and leading teaching and learning activities (under supervision)
Knowledge and Understanding	<ul style="list-style-type: none"> Understanding of effective teaching methods
	<ul style="list-style-type: none"> Subject and curriculum knowledge relevant to the role, and ability to apply this effectively in supporting teachers and pupils
	<ul style="list-style-type: none"> Understanding of roles and responsibilities within the classroom and whole school context
	<ul style="list-style-type: none"> Knowledge of how to help adapt and deliver support to meet individual needs
	<ul style="list-style-type: none"> Knowledge of how to successfully lead learning activities for a group or class of children
	<ul style="list-style-type: none"> Knowledge of the needs and barriers of Pupil Premium pupils and strategies that are effective in promoting progress
	<ul style="list-style-type: none"> Knowledge of how to support learners in accessing the curriculum in accordance with the SEND code of practice
	<ul style="list-style-type: none"> Interest and expertise in teaching French (or another area of the curriculum)
	<ul style="list-style-type: none"> Knowledge of guidance and requirements around safeguarding children
Skills and Personal qualities	<ul style="list-style-type: none"> Good literacy and numeracy skills
	<ul style="list-style-type: none"> A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school





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	<ul style="list-style-type: none"> • Ability to build effective working relationships with pupils and adults
	<ul style="list-style-type: none"> • Excellent verbal communication skills and active listening skills
	<ul style="list-style-type: none"> • Effective use of monitoring, assessment, recording and reporting.
	<ul style="list-style-type: none"> • Ability to manage behaviour effectively.
	<ul style="list-style-type: none"> • Good organisational and time management skills
	<ul style="list-style-type: none"> • Commitment to maintaining confidentiality at all times
	<ul style="list-style-type: none"> • Commitment to safeguarding pupil's wellbeing and equality
	<ul style="list-style-type: none"> • Good ICT skills, particularly using ICT to support learning

Last review date:

Next review date:

Headteacher/line manager's signature: _____

Date: _____

Postholder's signature: _____

Date:

