



THAKEHAM PRIMARY SCHOOL
Rock Road
Storrington
West Sussex
RH20 3AA

Headteacher: Mrs S. Norton
Tel: 01903 740176

email: office@thakehamps.co.uk

web: <http://www.thakehamps.co.uk>

'Small School, Big Opportunities, Great Achievements'

Tuesday 5th January 2021

Dear Parents/Carers,

Arrangements for Onsite School Provision

We are looking forward to welcoming your child to school from tomorrow. As previously outlined this will take the form of supervision of home learning support provided by the classteacher. Due to numbers on site, children will be placed in key stage bubbles ie Acorn/Oak class children together and Maple/Elder class children together. In each key stage bubble there will be a teacher and a teaching assistant. They will often be grouped together in one classroom; KS1 base will be Acorn classroom and KS2 base will be Elder classroom, though there will be flexibility for the children to be able to move to another key stage classroom as directed by the adult. Teachers and TAs are on a rota onsite/monitoring home learning throughout the week. Please find below details of arrangements that will now be in place onsite:

School times

- Start time 9:00am. Please arrive on time as it will be difficult to admit children arriving at different times due to staffing levels and supervision.
- Finish time 3:00pm. Please ensure you are prompt to collect your child as staff will have other duties after school and we must minimize their time on site.
- KS1 children to line up (2m apart) alongside the black fence alongside the playground.
- KS2 children to line up alongside the stream fence near the green gates (2m apart).
- KS1 staff will collect their children first and bring them in through the main entrance corridor.
- KS2 staff will then collect their children and bring them in through the main entrance corridor.
- Please wait with your child until collected. They should remain with you at all times. Y6 pupils may continue to travel to/from school if relevant permissions are in place
- At the end of day please line up in the same areas and your child will be brought to you. Please ensure you maintain 2m distance from others and you wear a face covering unless you are exempt and inform us of this.
- Only 1 adult per family to attend site, ideally without younger/older siblings, these should remain at home if there is another adult present.

Uniform

- Please send your child to school in their own clothes which should be changed clean and changed daily.

Lunchtimes/Breaktimes

- Times will remain the same for KS1 and KS2 outside/food times.
- Hot lunch will be provided onsite as usual for all pupils eligible for Free School Meals (we are awaiting confirmation of Chartwells Food Hampers for FSM pupils at home).





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- Hot lunch will be provided free of charge as usual for all KS1 pupils on site.
- If your child is in KS2 (and not FSM) they will require a packed lunch.
- Children in each key stage will be outside at their separate times, they will have full use of all the playground (KS1 will also access the trim trail).

What to bring to school

- Home learning pack if provided
- Packed lunch (if needed)
- Water bottle
- PE kit
- Coat/scarf/gloves
- Reading book
- Please do not bring toys/games etc Children will have their own set of pencils/pens etc in school.
- Please ensure you check your child has everything they need before they leave the house as there will be very limited office staff time onsite to answer the door and of course we are also needing to minimize contact.

Behaviour

We will continue with all behaviour systems except for housepoints.

Illness

It is essential no one attends site if they are experiencing covid-19 symptoms or are self-isolating for Covid-19 infection/contact related reasons, not even to drop off/collect your child.

Your child should not attend if they are unwell. You must inform the office if you child will not be attending that day. It is the expectation, in line with DfE guidance, that your child attends site each school day.

Communication

- This should be via the school office email or if Covid related via the Covid email.
- We will continue to provide updates by text/email/Teachers2Parents

Staff have worked very hard to plan for the this next phase, with very limited notice so you will appreciate that arrangements in place are subject to change.

Yours sincerely

Mrs Sam Norton
Headteacher

